



## -Kenji's catering contract-

Minimum of \$500

Prices are based on 2 hours of food service (\$50 extra per hr.)

Standard 15% service charge apply

Required deposit of 50%

- Kenji's requires the final attendance seven(7) days in advance of an event. Client agrees to pay for number of attendees listed on the invoice. This includes those individuals accounted for in the final attendance that do not attend. No adjustment will be made for guests accounted for in the final head counts that do not attend.
- No refunds if canceled within 14 days of the event. Fully refundable if canceled 15 days or more prior to event.
- Client understands and guarantees a private parking area (public street parking is prohibited in Reno/Sparks)
- Client must verify that we are allowed to park at the event location site. If, for any reason, Kenji's is unable to park at the event, all monies for the event, in full, will be retained by Kenji's.
- Final payment of the remainder balance is due immediately at the conclusion of the event. Kenji's accepts cash, checks, and credit cards as forms of payment. Customer checks must be received five (5) days prior to the event for clearance. A 2.75% transaction fee will apply to all credit card transactions.
- Kenji's will work with you to focus your menu to 2-3 items (\$10 minimum per guest)

Date of event \_\_\_\_\_ Type of event \_\_\_\_\_

Event address \_\_\_\_\_

Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_